

Ordering New Business Cards

Revised March 2022

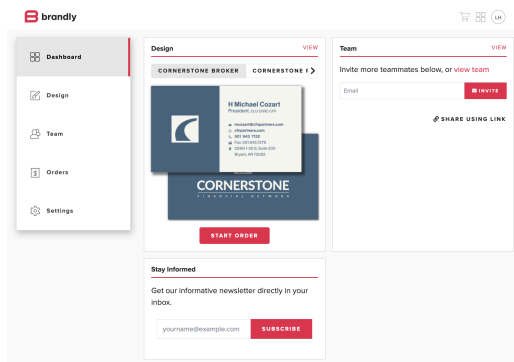
To order new business cards for both Cornerstone Brokers and Member Firms, follow the steps below to place your individual order.

1. Click on the following link to take you to Brandy, our business card vendor:
<https://bit.ly/CornerstoneBizCards>

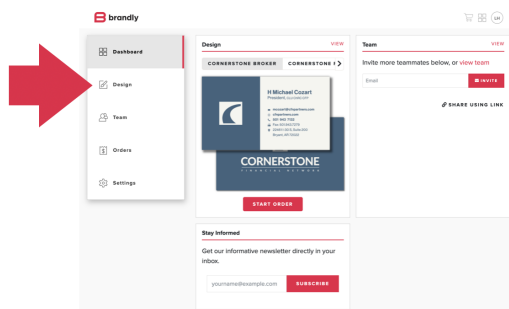
Join Cornerstone

You have been invited
to order business cards

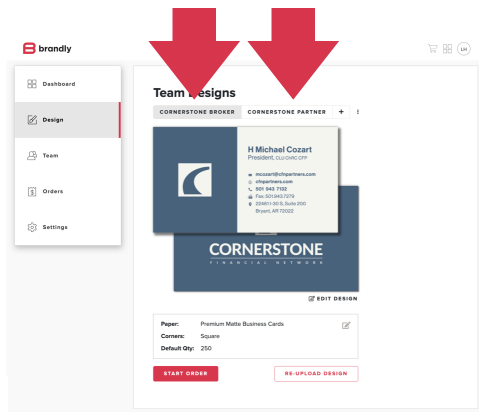
2. Complete the one-time registration process to sign up for a Brandy account. It will take you to the Home page following your completed registration.



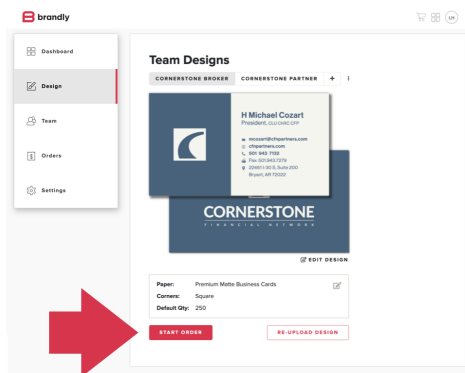
3. Click the Design link on the left. It's the second from the top.



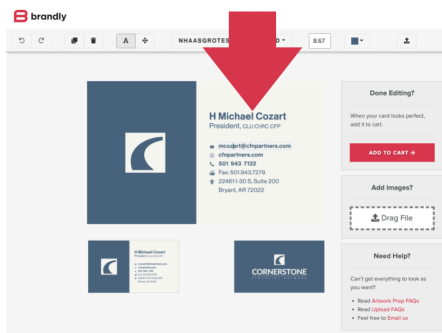
4. Choose your business card based on your affiliation with Cornerstone:
Broker or Member Firm



5. Once you've made your design selection, click "Start Order" in the bottom left corner.

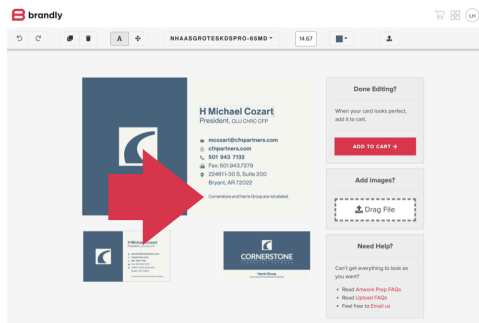


6. Click directly on the fields you'd like to update with your personal information and type your new information directly into the field. **PLEASE PROOFREAD YOUR INFORMATION BEFORE ORDERING.**



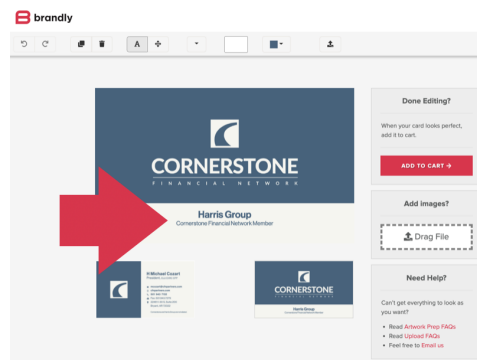
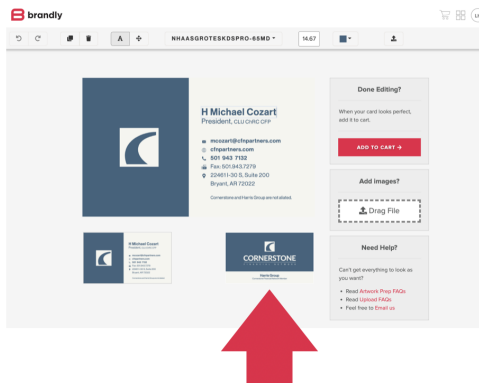
7. Member Firms Only:

Be sure to update the note at the bottom of the business card that references your firm name.



8. Member Firms Only:

Click on the “Back” of the business card and update the firm name here as well.



9. Lastly, once all personal information has been updated, click on the “Add to Cart” button to complete the checkout process. Once an order has been placed, it will remain in your account for re-orders in the future.

